Preparing for your preadmission advising appointment provides the opportunity for a constructive advising session where you make informed decisions about forming, directing, and meeting your educational goals. During the appointment, be prepared to discuss the following:  ***your educational interests and goals***; ***your educational plan***, including course selection; and ***any academic concerns or questions*** when appropriate.

* **Run** a new DARS audit and become familiar with it.
* **Review** the *Preadmission Checklist* and *Advising Handbook for Preadmission Majors*.
* **Review** your coursework, GPA, credit count, and eligibility for preadmission status and/or full admission.
* **Consider** possible classes for the upcoming semester(s).
* **Utilize** the *Schedule of Classes* to review potential courses.
* **Write** down all questions and issues you want to discuss with your advisor. Bring the list to the appointment.
* **Items to bring to the appointment**:
  + **List** of items to discuss/review.
  + **Preadmission checklist** with the classes you have already completed or are in the process of completing checked off.
  + **DARS report** for the social work major and any minors or certificates you plan to complete or have declared already.
  + **A list** of the classes you would like to enroll in for the upcoming semester(s).
    - Know the section numbers and days and times of classes already scheduled or are considering adding to your schedule.
    - The BSW Coordinator will not access your shopping cart.
  + **If** you are a *transfer* or *post baccalaureate* student, bring **copies of your transcripts** from all other universities or colleges you have attended. Not bringing your transcripts may require you to schedule another appointment. An unofficial transcript is acceptable for the purposes of advising.
* **If you are more than 10 minutes late for your appointment, you must reschedule**.
* This is intended as a guide and is not intended to be all inclusive of issues to consider when developing your education plan.
* The information provided in your advising appointment will be as accurate as possible. However, if information has not been provided or is unknown to the advisor, you may not receive up-to-date information. You, the student have responsibility for providing the advisor and the university with information so, you and the advisor can collaborate while ***you*** decide on a plan that meets ***your*** educational needs and goals.